



DOLPHIN COAST RESIDENTS & RATEPAYERS ASSOCIATION

(Non-Profit Organisation)

MINUTES OF THE ANNUAL GENERAL MEETING

HELD AT SIMBITHI COUNTRY CLUB ON TUESDAY

21 JULY 2022 at 6.00pm

PRESENT:

DOCRRRA

Deon Viljoen (DV)	(Chairman & MC)
Brian Botes (BB)	(Vice-Chairman)
Flip Helberg (FH)	(Secretary)
Deon Botha-Richards (DBR)	(Financial Manager)
Penny Fourie (PF)	
Hans Broerse (HB)	
Mary Kassam (MK)	
Vanessa Honiball (VH)	
Gaby Lyle (GL)	
Don Forbes (DF)	
Stephan Marais (SM)	
Trevor Greyling (TG)	
Stephanie Walker (SW)	(Executive Officer)

Ratepayers and Residents Attendance Register, Apologies & Proxies – Attached (Appendix A)

Number registered to attend :	62
Number registered at event :	43 (Many did not sign in – estimated attendance approx. 65)
Number of apologies :	5
Number of proxies :	7 estates (representing their residents)

1. Opening & Welcome

Deon Viljoen welcomed all members and potential members present as well as the DOCRRA previous Chairman, Ken Lever. We had a great attendance for our AGM.

A special thanks was made to Simbithi – for their continued support and the availability of their facilities for both Committee Member meetings, and this AGM.

It was mentioned that apologies and proxies were received for the meeting, and were read out to the audience, and would be included in the minutes.

DV explained the quorum requirements, as per the current Constitution and that it was met for this meeting.

DV stated that he was ‘delighted’ that DOCRRA was nominated for the ‘Best of Ballito’ for the category ‘Best Community Upliftment Organisation, Services’ and came second to Animal Flag Farm.

A brief overview of the agenda was presented.

2. Approval of previous minutes

The previous minutes were made available on the website and at the meeting. They were approved by being proposed by Ken Lever and seconded by Penny Fourie.

3. Chairman’s Report

The Chairman noted that his report was published on the website and that he would not be reading through it in detail but would refer to specific items:

- DV thanked Ken Lever for his efforts regarding the estuary.
- DV thanked Flip Helberg for his efforts on GBOC last year as well as the rest who were part of GBOC.
- DOCRRA was able to address issues raised by whistle blowers.
- DOCRRA had strong membership growth last year.
- DOCRRA finances are in good shape.
- A full complement for the DOCRRA Committee – 12 people.
- DV thanked the DOCRRA Committee and introduced them to the audience.
- DV also thanked the advisors and specialists for their assistance.

4. Annual financial statements

DV noted that the Financials were published on the website and that he would not be reading through it in detail but would refer to specific items, which are highlighted below:

- DOCRRA revenue increased by 40% due to the new memberships referred to above
 - Income R 495,702
 - Expenditure R 296,953
 - Surplus R 198,749
- The income increased.
- Expenditure increased slightly due mainly to increase in the expansion of communications.
- Surplus increased substantially – reserves now approximately R540,000.
- Decision was made not to increase the membership fees for 2022.

DV shared the list of current estates and complexes that are members of DOCRRA.

The financials were approved. Proposed by Trevor Greyling and seconded by Flip Helberg.

Princes Grant have indicated that they are interested in joining DOCRRA and will be presented at their AGM for a final decision. Palm Lakes hopefully will also be joining soon.

5. Budget overview

DV highlighted the following:

- The budget for 2022/2023 is made up as follows:
 - Income R 475,000
 - Expenditure R 396,944
 - Surplus R 78,056

6. Election of DOCRRA Committee Members

DOCRRA Committee meetings are held every 2 weeks.

All current committee members were happy to continue to stand on the DOCRRA Committee.

Members available to continue for another term were:

- Deon Viljoen
- Brian Botes
- Deon Botha-Richards
- Flip Helberg
- Penny Fourie
- Hans Broerse
- Vanessa Honiball
- Don Forbes

- Mary Kassam
- Gaby Lyle

The following co-opted members also made themselves available for nomination as DOCRRA Committee members:

- Trevor Greyling
- Stephan Marais

The audience was asked if there was anyone who would like to nominate anyone else. There were no additional nominations from the floor.

The existing committee was therefore re-elected and unanimously accepted by the members. The audience applauded the outcome.

An exercise was performed, out of interest, to establish the value of free time provided by the DOCRRA Committee volunteers. This equated to somewhere between R1.5M and R2M over the last year.

7. DOCRRA Alliances and Partners

DV listed all the major DOCRRA alliances and partners and explained the relationships some of which are listed below:

- Through BB, we have established a good relationship with the AG.
- DV and BB with Cobus Oelofse of iLembe Chamber of Commerce.
- Other residents and ratepayer associations. Share knowledge, experience and assistance.
- OUTA offers assistance to RRAs. A new platform, CAN (Community Activation Network), is now available.
- Ward councillors
- Neighbourhood Watches

DOCRRA committee members have seats on the local ward committees.

8. Roles and Activities of 'Upstream' and 'Downstream'

DV defined and described the different roles and activities of 'Upstream' and 'Downstream' and where the different community organizations fit.

DOCRRA's focus is mainly in the 'Upstream' arena although also plays a role in certain areas within the 'Downstream' arena. However, it is mainly community organisations who function in that category.

Upstream focuses on areas such as:

- KDM Financials, rates, KDM performance, attending and participating in stakeholder, council and ward committee meeting, enforcing service delivery and exploring and recommending initiatives and possible solutions.
- Interaction and involvement with AG, KDM executive, IDP, and MPAC.
- Special projects addressing areas such as Traffic Points Men, water, electricity, human settlements.
- Initiation and interaction with other organisations such as KORA, KZN RRA and OUTA.

Downstream focuses on areas such as:

- Issues with streetlights, traffic lights, roads and potholes, verges and waste.
- The Dolphin Coast Outreach (DCO) – DOCRRA’s community outreach initiative.
- DOCRRA communication initiatives – website, social media, radio etc.
- DOCRRA’s membership Benefits Card

9. DOCRRA Upstream Activities

- **Hazelmere Dam**
 - This has won international awards from a concrete and civil engineering point of view for what they have achieved. Since increasing the height of the dam wall by 7 meters which doubles the capacity of the dam, we now have enough water for about 4 years even if we do not have rain for that period! However, we must still have electricity to purify the water. The committee have been invited to do a site inspection soon.
- **Master Traffic Plan**
 - Ken Lever, previous DOCRRA chairman, worked on this initiative last year by reviewing the plan and submitted his comments which has resulted in further research. As part of the Roads and Traffic Plan, the T-Junction will become the M4. It is going to go via Mt. Richmore, on the side of the N2, below Simbithi and finally links up behind the Junction in Ballito to the Ashton Road. Some developers are funding some of the road and an on and off road by the bridge near Flag Animal Farm, over the N2.
- **IDP (Integrated Development Plan)**
 - A plan is produced with every new council for the next 5 years. From this plan, KDM draws down the budget every year. The plan is currently in draft form and DOCRRA is going to be representing the community’s interest as DOCRRA has a seat on the IDP forum. Information will be sent out for feedback from the community.
- **Informal Settlements**
 - Trevor Greyling joined DOCRRA when we had the human settlement developing in the area of Caledon Estate, Brooklyn Estate and Umhlali County Club and growing very rapidly – therefore a big concern. Meetings are being held with KDM to try and address this.
 - The same challenges are being experienced in Sheffield Beach.
 - There are 11 informal settlements that are being addressed in KDM.
 - Alternate locations need to be identified before they can be relocated.
- KDM performance is the biggest issue which includes the current status at Council, Performance Management and Consequence Management. There is a special committee being set up to ensure that Performance Management is going to be set up and both external and internal audit committees have been tasked to make sure that Consequence Management happens.
- KDM is recently won the award for the most financially sustainable municipality in KZN and ranked third in SA. Which means they have sufficient cash. We need them to use it for service delivery.

10. DOCRRA Downstream Activities

- DOCRRA works closely with our Ward Councillors and DOCRRA feel very blessed with the 3 very active ward councillors that we work with and who do a great job. Amongst many other things, they deal with streetlights, potholes, traffic lights, capital projects etc. We sit on their ward committees and help drive issues where we can.
- DOCRRA has recently had stands at events such as the 'After the Flood' Fair – thanks to Gaby Lyle.
- DOCRRA communication initiatives i.e. website, social media, radio interviews, newspapers and more.
- Stephanie looks after the back office handling all queries, memberships, membership Benefits Cards, website etc.
- DOCRRA Membership cards are available to our members where they have access to discounts from our local businesses.

11. KDM Finances

DOCRRA's committee member, Brian Botes, focuses on the KDM financials. He attends most meetings, interacts with key KDM financial executives and the AG(Martin Coates), analyzes all the financial reports, and submits queries and recommendations. Brian shared some of the financial trends with the attendees.

Some points made include:

- **MPAC(Municipal Public Accounting Committee)**
 - Purpose is to monitor the oversight of the finances and look after unauthorized, irregular, fruitless and wasteful expenditure.
 - Their committee increased from 5 to 10 people.
 - Hopefully the chairman gets appointed, and these can be addressed, and consequence management applied.
 - Brian submitted queries and comment on their 2021 oversight review of the annual report which can be found at the end of the report which can be found on the DOCRRA website.
- **Financial highlights**
 - Financially we have a strong municipality.
 - KDM collect about 95% in rates and taxes and refuse billed.
 - Only spend about 85 to 90% of their operational expenditure budget.
 - This generates a large surplus. Third quarter, end of March 2022, had a surplus of R106M.
 - KDM experiences a loss of about R20M per month for electricity. There is a concern where are they going to get this from. This loss is largely due to illegal connections. This includes some businesses.
 - Basic Service Delivery performance over the last 3 years went from 30% (2019), to 37% (2020) and then 48% (2021).
 - Overall performance over the last 3 years went from 64% (2019), to 47% (2020) and then 68% (2021). Dropped in 2020 due to Covid.

Deon thanked Brian for all his efforts on the KDM finances.

12. Special Projects

DOCRRRA's committee member, Stephan Marais, has been actively involved in 3 key projects, namely the Points Men initiative, the Electricity Department dossier and Siza water. Stephan shared information on these projects with the attendees.

Some points made include:

- The Points men initiative is a continuation of what began a couple of years ago by Ashton School and iLembe Chamber. The business case is in progress and working with KDM in a potential 'partnership' arrangement. In principle the concept has been agreed.
- The Electricity department is being investigated with regards to performance management and consequence management. However, this is not only an issue in this department so needs to be addressed across the board within KDM.
- KDM outsources to SIZA Water and receive a good service from them.

A concern is 6% of the electricity budget should be spent on maintenance. Currently only half is being spent on maintenance.

13. DCO (Dolphin Coast Outreach)

The DCO is the charity arm of DOCRRRA specializing in home cooked soup – an average of 2000 liters per month (about 8,000 meal portions). This is collected from all over the Dolphin Coast and then distributed to 7 charitable communities (from Frasers and Driefontein in the South, to Thembeni and Groutville in the North) to wherever there is a need. This commenced in 2020, however started just prior to that time as part of the Covid initiative. It has also expanded into dry goods, clothes, toys, books, and linen (from some of the hotels) which was made into school shirts.

DOCRRRA is very grateful for the support from the community for their contributions.

Deon thanked his wife, Megan, for all her efforts towards this cause.

Deon commented if anyone in the audience can contribute any of these types of items, to please contact DOCRRRA.

14. Breaking News

DOCRRRA, KDRF and KORA Collaborated letter to KDM

After the last Imbizo where the municipality got a 'beating' from the residents complaining about the way the budgets are presented and was essentially a typical 'show and tell' exercise as opposed to genuine participation.

DOCRRRA decided that as the letter of the law states that the municipality is required to participate, consult and engage with stakeholders when they draft these documents in order that the stakeholders can provide their input and not simply ask questions of clarity afterwards.

As a result, the three organisations (DOCRRRA, KDRF and KORA), got together, and put together a strong letter, on behalf of all organized residents and ratepayer's stakeholder organisations, to the municipality. (A copy of the letter is available on the DOCRRRA website) We stated that we would like a quarterly meeting to discuss items that we would like to propose. They were given 2 weeks to respond before considering going to the media. They acknowledged the letter immediately and said they would respond. After about 3 weeks we received a very comprehensive letter back.

New Quarterly workshop meeting with the executive team of KDM

DOCRRRA then responded with a request for the first meeting to be held on 17 August 2022, with the executive directors with an agenda that we will put forward. This was applauded by the attendees of the meeting.

15. DOCRRRA Appreciation

Deon expressed appreciation to the following:

- Safety and security during the insurrection.
 - GBOC and security structures
 - The local community
- Floods
 - SIZA Water – excellent communication and services to recover and assist with water distribution.
 - Local community – collection of water and distribution.
- Hazelmere Dam Status.
- Active Ward Councillors.
- The DOCRRRA members.
- The DOCRRRA committee, sub-committees and advisors.

16. General

Mary Kassam encouraged the attendees to follow us on social media and share with others.

Ruth Volkers asked, as a DOCRRRA member, how can they support and assist DOCRRRA. Deon responded by that with all our social media communication we would like members to submit suggestions, comment and feedback.

Stephanie Walker, and on behalf of all, thanked Deon for his leadership and all his efforts within DOCRRRA.

17. Close

The meeting closed.

APPENDIX A

REGISTER OF RESIDENTS AND RATEPAYERS' APOLOGIES

Lynette and Denys Bezuidenhout Janet Stanway	Tim and Jenny Bamber
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PROXIES

The Greens	Deon Viljoen	33
Villas on One	Deon Viljoen	11
Caledon Estates	Tony Caloba	182
Brooklyn	Mike Wilson	41
Simbithi	Deon Botha Richards	1544
The Oval	Martin Kelly	54
Brettenwood	John Dreyer	627

RESIDENTS AND RATEPAYERS REGISTERED FOR AGM

Below is a complete list of those who registered to attend the AGM meeting. Unfortunately, not all that attended the meeting signed the register. We estimate there was about 65 people present. We have highlighted those that did sign in.

Alan Ashworth	Madeleine Hayhurst
Arlene Cadman	Martin Kelly
Bev Jack	Mary-Anne Robinson
Brenda Hodge	Mary Kassam
Brian Botes	Mike Harper
Bronwyn Eb	Mike Wilson & Wife
Carol Allan	Patrick Viljoen
Clive McGill	Paul Eb
Craig Vogt	Penny Fourie
Debbie Rogers	Peter Hlabisa
Deborah Susan Orwin	Philip Cadman
Dennis Scott	Phyllis Le Roux
Deon Botha-Richards	Pieter Le Roux
Deon Viljoen	Privi Naidoo
Don Forbes	Riaan van Wyk
Emil Unger	Ruth Volkers
Flip Helberg	Ryan Streit
Frances Lever	Shirley Watson
Gaby Lyle	Stephan Marais
Geoffrey Foster	Stephanie Walker
Gordon Jack	Stephne Ashworth
Graham Allan	Steve Akakios
Hans Broerse	Thabo Ndhlovu
Hugh Hodge	Tom Watson



Supporting the Community

<p>Jean van Wyk John Dreyer Josha Daniel Julia Unger Ken Lever Lionel Stringer</p>	<p>Tony Caloba Tony Hayhurst Tracey Middleton Trevor Greyling Vanessa Honiball Wilna Stringer</p>
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